



Please complete and include with part return

**Return Goods Authorization Form** **RGA #:** \_\_\_\_\_

|                          |                           |
|--------------------------|---------------------------|
| <b>Date of Purchase:</b> | <b>Invoice #:</b>         |
| <b>Company Name:</b>     | <b>Contact:</b>           |
| <b>Address 1:</b>        | <b>Address 2:</b>         |
| <b>City:</b>             | <b>State:</b> <b>Zip:</b> |
| <b>Phone:</b>            | <b>Email:</b>             |
| <b>Vehicle Year:</b>     | <b>Make / Model:</b>      |

| Part #: | Description: | Qty: | Reason for Return: |
|---------|--------------|------|--------------------|
|         |              |      |                    |
|         |              |      |                    |
|         |              |      |                    |
|         |              |      |                    |
|         |              |      |                    |
|         |              |      |                    |

**Return Policy**

All pre-approved returns must have the RGA number marked on the outside of the package. Team 4WD reserves the right to give partial or no credit for the following reasons:

- Improperly packaged returned merchandise
- Any units which may have been tampered with or are missing parts
- Used product with no resale value as deemed by Team 4WD
- Merchandise returned after fourteen (14) days of RGA approval
- Merchandise which did not originate from Team 4WD
- Product returned does not match the reasons for return stated on the initial RGA request

Any applicable credit will be issued within fourteen (14) days after receipt of goods. Team 4WD reserves the right to assess a 20% restocking fee for returns

**Contact Info**

Team 4WD  
 Attn: Return Department  
 7600 57th Avenue  
 Kenosha, WI 53142

262-658-2268 ph  
 262-658-1041 fax  
 www.team4WD.com

**DIRECTIONS:**

- Once you have completed the form, you may fax it to (262) 658-1041 or email returns@team4WD.com
- Place a copy completed form on the inside of the package
- Team 4WD must have returned merchandise on hand within fourteen (14) days of receiving an approved RGA number
- All units must be returned in original factory packaging. If original packaging is not available,
- Customer must package goods carefully and individually to prevent damage in transit. No credit will be issued if damage occurs due to poor packing. Sender must prepay postage & insure high value items
- All exterior cartons must be marked with RGA #
- Returned goods must be shipped according to Team 4WD's shipping instructions Fees incurred as result of customer not following shipping instructions will be charged back to the customer's account

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_